



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF TENNCARE,
MEMBER SERVICES**

**REQUEST FOR INFORMATION
FOR
INCARCERATION DATA SERVICES**

**RFI # 31865-00704
September 25, 2020**

1. STATEMENT OF PURPOSE:

The State of Tennessee, Division of TennCare (TennCare), Member Services issues this Request for Information ("RFI") for the purpose of gaining deeper insight into the solutions available to meet TennCare's needs related to the receipt of county-level incarceration data for purposes of the suspension of eligibility per TCA § 71-5-106. TennCare is seeking information and insight from experience vendors via this RFI to help identify the industry's best practices, approaches, and technologies. This information may aid in organizing requirements for a formal procurement. TennCare appreciates all input and participation in this process.

This RFI is intended to identify solutions in the market that meet the following needs:

- A web services data-sharing solution/Application Program Interface (API) Integration that contains current and accurate data relating to the county-level incarcerated population in Tennessee's county jails, including, but not limited to:
 - First name, last name, Social Security Number, and date of birth
 - Indicator relating the level of match on the basis of demographic data
 - Arrest/incarceration date
 - 90 Day Incarceration date
 - Release date
 - Release indicator (to indicate whether individual is in jail, work furlough, or is being released)
 - Jail/facility name, address, phone number, and county
- A web services data-sharing solution/API that can be transmitted on a daily, or real-time/near-real time basis to the Division of TennCare's Medicaid Management Information System (MMIS).
- A web services data-sharing solution/API that is legally compliant with all privacy laws and regulations.
- A web services data-sharing solution/API that has demonstrated success in aggregating and transmitting county-level incarceration demographic data in Tennessee or another state.

2. BACKGROUND:

The Division of TennCare is required, per the requirements of SSA § 1905(a)(29), 42 USC § 1396d(a)(29)(A), 42 CFR 435.1010, 42 CFR 435.1009(a)(1) and Tenn. Code Ann. § 71-5-106(r), to suspend eligibility for TennCare Medicaid for the duration of incarceration. The member who meets the qualifications of the aforementioned legal authority will be enrolled in TennCare Select, the Division of TennCare's Managed Care Organization (MCO) which serves certain special populations. Upon release from incarceration, the State is required to return the member to his or her previous MCO, assuming conditions for eligibility are still met. This suspension process does not guarantee or preclude continued eligibility on its own; the member must still continue to meet all criteria for eligibility.

2.1. COMMUNICATIONS:

Please submit your digital questions and response to this RFI to:

Matt Brimm, Director of Contracts
Division of TennCare
310 Great Circle Road, TN 37243
(615) 687-5811
matt.brimm@tn.gov

2.2. Please reference RFI # 31865-00704 with all communications to this RFI.

3. RFI SCHEDULE OF EVENTS:

EVENT		TIME (Central Time Zone)	DATE (all dates are State business days)
1.	RFI Issued		September 25, 2020
2.	RFI Response Deadline		October 26, 2020

4. GENERAL INFORMATION:

- 4.1. Please note that responding to this RFI is not a prerequisite for responding to any future solicitations related to this project and a response to this RFI will not create any contract rights. Responses to this RFI will become property of the State.
- 4.2. The information gathered during this RFI is part of an ongoing procurement. In order to prevent an unfair advantage among potential respondents, the RFI responses will not be available until after the completion of evaluation of any responses, proposals, or bids resulting from a Request for Qualifications, Request for Proposals, Invitation to Bid or other procurement method. In the event that the state chooses not to go further in the procurement process and responses are never evaluated, the responses to the procurement including the responses to the RFI, will be considered confidential by the State.
- 4.3. The State will not pay for any costs associated with responding to this RFI.

5. INSTRUCTIONS FOR RESPONDING

- 5.1. Sections **6 through 11** below indicate the information specified to be included in your digital response. All components should be addressed according to the instructions within this section and any item-specific instructions, e.g. page limitations, as noted below.
- 5.2. Respondents are **not** expected to insert responses directly into the RFI template. Please provide your digital response under separate cover in accordance with the details noted in the sections below.
- 5.3. Please clearly label each question/item in your digital response according to the exact numbering system used in the requirements tables below.
- 5.4. To better enable an efficient and effective review process, please digitally respond as succinctly as reasonably possible to satisfy the questions/requirements.

6. RESPONDENT LEGAL ENTITY NAME

7. RESPONDENT CONTACT PERSON

- 7.1. Name/ title, role, address, phone number, email.

8. EXPLANATION OF VENDOR EXPERIENCE AND RELEVANT SOLUTION:

**Please limit your section 5 response to five (5) pages*

- 8.1. Please provide a summary statement regarding how your solution for incarceration data analytics can help TennCare achieve the goals articulated within section **1. STATEMENT OF PURPOSE**.

- 8.2. Please describe if/how the incarceration data is obtained from third parties.

9. TECHNICAL SPECIFICATIONS AND REQUIREMENTS

- 9.1.1. It is expected that analytics will be conducted using Medicaid-related demographic data, which is considered Personally Identifiable Information and Protected Health Information, and which is maintained by TennCare. Please confirm whether the solution envisioned for TennCare has been used previously to conduct Medicaid-related demographic data.
- 9.1.2. It is expected that the solution will adhere to industry-standard privacy requirements. Respondents will demonstrate past experience meeting the standards described under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), Health Information Technology for Economic and Clinical Health ("HITECH") Act and any other relevant laws and regulations regarding privacy of member demographic and health information.
- 9.1.3. It is expected that the solution will have demonstrated successful Penetration Tests and Vulnerability Assessments against its Processing Environment.
- 9.1.4. It is expected that the solution will have demonstrated compliance with at least one of the following security standards: (i) International Standards Organization ("ISO") 27001; (ii) Federal Risk and Authorization Management Program ("FedRAMP"); or (2) be subject to an annual engagement by a CPA firm in accordance with the standards of the American Institute of Certified Public Accountants ("AICPA") for a System and Organization Controls for services organizations ("SOC") Type II audit. The prior SOC examination(s) will have demonstrated the solutions success with (1) security; (2) availability; (3) processing integrity; (4) confidentiality; and (5) privacy.

10. COST INFORMATION

**Please limit your response to three (3) pages.*

10.1.1. Describe your normal pricing approach as follows:

10.1.1.1. Describe your normal pricing structure (one time or ongoing monthly/annual costs; variable costs based on number of users/amount of data/number of members or other variables) for each component of the solution (e.g., analytics solution vs. case management solution). Specifically address on-premise vs. cloud implementations as described in your response.

10.1.1.2. Describe the typical price range for similar services or goods and elaborate on key considerations, drivers, and components that are priced separately (technology, data, personnel, etc.).

11. ADDITIONAL INFORMATION

**Please limit your response to two (2) pages.*

11.1.1 Please provide any other information that might be helpful to the state in planning its efforts the collection of, and usage of, county-level incarceration demographic information.

11.1.2 Please provide details about any successful attempts to aggregate county-level incarceration demographic information in other states and how this approach might be tailored to Tennessee.